

CABLE AND COMMUNICATIONS ADVISORY COMMITTEE

Meeting Minutes

Date: January 23rd, 2008

Committee Attendance: Mark Berman, Jay Boyar, Kelly Cameron, Yen-Ju Chen, Trish Evans, Nat Finkelstein, Grant Moy, Gabriel Nmah, Joy Ragsdale, Suzanne Weiss, and Noreen Wells. **Cable Office Staff:** Amy Wilson, Andrea Gardner, and Keith Watkins. **Guest/s:** Brian Baker.

Topic	Discussion	Response/Action
1. Introduction	<ul style="list-style-type: none"> Meeting began at 7:00 p.m. with round table introductions. Suzanne welcomed Gabriel Nmah to the committee. 	
2. Minutes	<ul style="list-style-type: none"> Review of November meeting minutes with corrections noted. 	<ul style="list-style-type: none"> Motion to approve as amended.
3. Brian Baker (PEG Network)	<ul style="list-style-type: none"> Upcoming budget hearing scheduled for Monday, January 28, 2008 (MFP) Currently working on the policy for the usage of the mobile production vehicle MCPS working on the housing report Completion of the Digital Study/Transfer CTC engineering consultants assessing the fiber info structure 	<ul style="list-style-type: none"> Brian was asked when the van use policy would be completed. He responded that this was a county document which has not been finalized.
4. Amy Wilson, Cable Office	<ul style="list-style-type: none"> See attached outline of the following reports. <ol style="list-style-type: none"> Cable Office Report FY09 Preliminary Cable Communications Plan Cavalier Digital TV Pricing Amy urged the committee to make their recommendations on the FY09 Cable Communications Plan and the Cavalier Franchise to the County Executive and the County Council as soon as possible. 	<ul style="list-style-type: none"> Jay inquired about the status on the closed captioning issues being experienced with Comcast. Amy will follow up with Marjorie Williams.
4. Keith Watkins, Cable Office	<ul style="list-style-type: none"> Keith announced the results of the election for committee chair and vice chair, Suzanne Weiss and Mark Berman respectively. 	
5. Suzanne Weiss, Committee Chair	<ul style="list-style-type: none"> Discussion ensued regarding Cavalier's continued interest to bring their franchise to Montgomery County. Motion made to move the date and location of February's committee meeting from Wednesday, February 27th in the Council Office building (COB) to Tuesday, February 26th @ 7:00 p.m. in the Executive Office Building (EOB) for the purpose of attending the County Executive's meeting. Motion made to also move the date of the Wednesday, March 26th meeting to the previous week on Tuesday, March 19th due to spring break. 	<ul style="list-style-type: none"> Kelly will draft a letter to advise the County Council of the committee's three major concerns: <ol style="list-style-type: none"> Financial stability Viability Customer serviceability
6. Adjournment	<ul style="list-style-type: none"> Meeting adjourned at 8:55 p.m. 	<ul style="list-style-type: none"> Next committee meeting scheduled for Tuesday, February 26th at 7:00 p.m. in the Executive Office Building (EOB) 13th Floor Conference Room.

Submitted by: Andrea Gardner, Office Services Coordinator